

8th April 2020



Coronavirus Job Retention Scheme Update

HMRC have informed us that the Job Retention Scheme Portal will be launched on the 20th April. A public announcement will be made shortly.

This date is earlier than we expected. We hope the portal will hold up to the anticipated demand and payments will be made promptly!

We act as payroll agent for many of our clients. If you are not a payroll client, we currently will not be able to process any claims on your behalf. If you believe you may need our support, please contact us as soon as possible to enable us to take the necessary steps to be authorised as your agent.

HMRC have advised that any business who makes a claim will need the following information:

- National Insurance Number
- Salary, National insurance and Pension Contributions

We have been advised that HMRC are unlikely to be able to cope with the level of expected phone calls on this matter. They are encouraging us to support our clients to ease the burden on them.

When the portal is open, we will contact you all and provide tips and any other guidance that we believe may be of assistance.

If you have any queries in the meantime, please contact us.